

KALAYNA TUBRETT

High school student

Mobile: (250) 584 5043
Home : (250) 442 8929
Email: Kalaynasidney@gmail.com
Address: 7611 21 St, Grand Forks, BC, V0H 1H2

PERSONAL PROFILE

Hello, I am a graduating highschool student at Grand Forks Secondary. In the fall I will be attending the University of Victoria studying Humanities. I am hardworking, friendly, and personable.

EDUCATION

Grand Forks Secondary School

Class of 2019

- GPA of 3.7
- Academic Excellence in History, Biology, French
- Peer Tutor for French and after school tutor for French, Science, and Math

WORK EXPERIENCE

Museum Assistant

Boundary Museum | Jun 2017 - Mar 2019

- Event organizer
- Tour Guide
- Social Media
- Developing School Program
- Accessioning and Collections Procedure
- Encouraging change (presentations to board, Reports etc.)

Concession Worker

GFRec Concession | Oct 2016 - Jan 2017

- Cash back
- Work with public
- working as a team

REFERENCE

- Bronwen Bird (778) 962 0030
- Lee Dergousoff (250) 442 3737
- Luiba Lyon (250) 442-5098

VOLUNTEER EXPERIENCE

Legion PR

Royal Canadian Legion Branch 591 | Mar 2019 - Present

- Designing Posters and newsletter
- Running social medias
- Working on website

Boundary Museum Annual Halloween Event

Boundary Museum | Oct 2016- Nov 2018

- Tracks and maintain a budget
- Planning, organizing and running event
- Building a team of volunteers
- Event had over 200 in attendance in 2018

Concession Worker

Grand Forks Internationall | Jun 2017 - Jun 2017

- Working the concession
- Interacting with public

Caterer

GFSS Catering Class | Jan 2017 - Jun 2017

- Preparing food
- Serving food

CERTIFICATIONS

First Aid and CPR

May 2018

FoodSafe

Feb 2017

SKILLS AND ABILITIES:

- Sense of Responsibility
- Willingness to Learn
- Adaptable, Good at Problem Solving
- Great with the Public
- Working Independently

KALAYNA TUBRETT

Mobile: (250) 584 5043

Home : (250) 442 8929

Email: Kalaynasidney@gmail.com

Address: 7611 21 St, Grand Forks, BC, V0H 1H2

High school student

To Whom it may Concern,

I am very interested in a position as a waitress at the Omega Resterant. With my passion for food and working with the public, I believe I would be a great fit as a server. I would like to take this opportunity to tell you a bit more about how my abilities and my experiences make me an ideal candidate for this job.

I am passionate, responsible, and always willing to learn. I have three years of experience working with tourists and locals working for the boundary museum, as a tour guide and general assistant. I am comfortable answering the phone and have experience selling from the museum gift shop. I am available to work through the summer as in the Fall I will be attending the University of Victoria where I will be working towards my Bachelor's of Art. I am a quick learner and always bring a positive attitude to the workplace. I am confident I would be a good fit to your team and I hope to hear from you soon concerning this position.

I can be reached at (250) 584 5043 or kalaynasidney@gmail.com. Thank you for your time and consideration.

Sincerely,
Kalayna Tubrett

Kalayna Tubrett